

*Justice Information Committee
October 5, 1998*

Members present:

Steve Kolodney, Director
Department of Information Services
Paul Taylor, Acting Deputy Director
Department of Information Services
Gary Robinson, Senior Assistant Director
Office of Financial Management
Annette Sandberg, Chief
Washington State Patrol
Rick Colplen for Mary McQueen, Administrator
Office of the Administrator for the Courts
Diane Oberquell, Commissioner
Washington State Association of Counties
Toni Susinski, Court Administrator, City of Tacoma
Association of Washington Cities

Others Present:

Bob Leichner, Washington State Patrol
Bob Lopez, Washington State Patrol
Bev Hempleman, Office of Financial Management
Harold Nelson, Office of Financial Management
Joan Smith, Washington State Patrol
Dan Fannin, Center for Information Services
Lourdes Collins, Department of Information Services
Dennis Hausman, Department of Information Services

The meeting was called to order at 1:30 p.m. by Steve Kolodney.

Justice Information Network Conference – Dennis Hausman

Dennis Hausman gave a brief recap of the Justice Information Network conference that was held in August. The conference was a great success, and Steve Kolodney thanked those who attended and participated.

Office of Financial Management Report – Gary Robinson

Gary Robinson reported on the \$356,000 NCHIP carry forward funds. The following distribution of funds were approved by the CJIA Executive Committee:

WASPC: 192,000

PCN Implementation and Support (9/98-8/99) and (9/99-12/99); 2 FTEs to assist with the process side of the PCN implementation in smaller jurisdictions; and Sheriff's Jail Linkage System Interface Study.

LOCALS: 114,000

Re-write existing live scan dB for two jurisdictions and two Live Scan machines.

OAC: 50,000

DISCIS re-write for PCN accommodation.

GRAND TOTAL \$ 356,000

Gary Robinson reported that at the recommendation of the Finance Committee and the approval of the Executive Committee, the following is how the NCHIP monies for FY 1998 would be spent:

Priority 1:	Process Control Number (PCN) Production, Implementation and Support	
	Contracted Services: WSP	\$157,880
	Contracted Services: WASPC, Local Agencies	50,000
Priority 2:	Implement National Instant Criminal Background Check System (NICS)	
	Contracted Services: WSP	40,000
Priority 3:	Domestic Violence Information Backlog Data Entry	
	Contracted Services: WSP	66,000
Priority 4:	Electronic Disposition Reporting to the FBI	
	Records Reconciliation	
	Contracted Services: WSP	38,400
Priority 5:	Live Scan Fingerprint Devices	
	Local Agencies and State Criminal Repository	
	Contracted Services: WASPC/Local Agencies and WSP	381,320
	TOTAL REQUEST:	
	Contracted Services	\$ 730,000

Process Control Number, Rules and Best Practices – Mike Vandiver

Mike Vandiver reported that his committee has met on several occasions to work on the rules and best practices of the Process Control Number. After some discussion about the rules and best practices, Mike Vandiver moved for adoption of the rules. The motion was seconded and the rules were adopted unanimously.

U.S. Department of Justice/Office of Management and Budget – Steve Kolodney

James Boden from Office of Management and Budget and Anne Gardner from the U.S. Department of Justice visited DIS in September. Their focus was on the integration of justice information systems. With this in mind, DIS has been asked to lead a delegation from Washington to attend a meeting being held by the Department of Justice, in New Orleans on November 17th and 18th. Those invited are: Steve Kolodney from DIS, Rick Coplen from OAC, Don Price from DOC, Bob Lopez from WSP, Dennis Hausman from DIS, Steve Clem from

WAPA, Tony Susinski from WAC, Terry Humprey from ACCIS and Mike Vandiver from WASPC.

Next meeting is scheduled for December 7, 1998.

Meeting Adjourned.