

CJIA Executive Committee Meeting

March 20, 2001

Members present:

Tom Clarke, Office of the Administrator for the Courts (OAC)
Harold Nelson, Office of Financial Management (OFM)
Jim Wilcox, Association of Counties and Cities (ACCIS)
Don Price, Department of Corrections (DOC)
Teri Nielsen, Washington Association of County Clerks (WACC)
Mike Vandiver, Washington Association of Sheriffs and Police Chiefs (WASPC)
Laurie Needham, Seattle, King County Regional Law, Justice and Safety Advisory Committee

Others present:

Dennis Hausman, DIS
Lourdes Collins, DIS
Bev Hempleman, OFM
Brian Ursino, WSP
Harvey Queen, OCD
Dan Parsons, WSP
Laurel Frank, DIS

Dennis Hausman called the meeting to order at 10:00 a.m.

NGA Update – Bev Hempleman

Bev stated that 42 applications were received, a review will begin in April, with responses due by the end of April or early May.

SOP Steering Committee – Dennis Hausman

Dennis provided a handout, and stated that the NGA meeting in Santa Fe made it very clear that executive sponsorship is essential for implementation of not only NGA sponsored projects, but with all major integration projects. The handout that Dennis provided outlined the proposed responsibilities of the JIC, the Executive Committee and the SOP Steering Committee. He also mentioned that the SOP Committee is working on a charter that follows the outline in the handout. The charter will clearly define the process and set out responsibilities for what is being planned.

Strategic Planning Process – Dennis Hausman

In version 2.0 of the JIN Blueprint and for the NGA proposal there are three key questions that need to be addressed: Who are you, what have you done, and where are you. Dennis spoke about the planning process. The process includes having notes distributed to the Executive Committee. The Executive Committee would have an opportunity to modify a task/project list specifically looking for gaps of service and overlaps and submit that to Dennis. Dennis would then compile this list and re-distribute to the committee. The committee would have another opportunity to modify the list, and define any gaps of service. The list would then be re-distributed.

A planning meeting was proposed for April 5th to start the discussions surrounding funding and timelines. Dennis also proposed that depending upon the timeline established by OFM in response to the federal granting cycle, the next regularly scheduled Executive Committee meeting (April 17th) may be re-

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scheduled to April 24th (in the DIS Jefferson Building 2nd floor conference room). At that meeting the Executive Committee will start a prioritization project to recommend to OFM projects that should be funded by Bryne and NCHIP funds.

There was some discussion surrounding the possible federal grant timelines. OFM was asked to report back to the Executive Committee with any additional information that they could obtain to help us with setting planning dates. Dennis proposed that the April 5th meeting will be held to discuss the timelines related to all projects. Those projects which have been funded should have timelines that could be used to assist in the planning process. For those projects that will be applying for federal funding, the respective agencies should provide a cost estimate and timeline for the proposed project. Harold Nelson stated that in terms of funding, to look at not only the cost of implementing a project, but for ongoing costs of maintenance and the cost benefits of the project.

Dave Norman lead the group in an exercise that defined projects/programs and looked for both overlap and gaps of service.

Meeting Adjourned.

The next meeting is scheduled for Thursday, April 5th in the DIS Academy lab located in the Jefferson Building,